



DEPARTMENT OF THE ARMY
HEADQUARTERS, FIRST UNITED STATES ARMY
FORT GEORGE G. MEADE, MARYLAND 20755

AFKA-PA-R

27 July 1981

SUBJECT: Organization, Administration and Maintenance of Reinforcement Training Units (RTU) and Mobilization Designee Detachments (MDD)

Commanders, Major US Army Reserve Commands

1. References:

- a. AR 140-1, Army Reserve Mission, Organization, and Training, 1 Nov 79.
- b. AR 140-145, Army Reserve Mobilization Designation Program, 24 Jun 77.
- c. Message, First US Army, AFKA-PA-R, 201630Z Aug 79, subject: RTU and MOBDES Detachments.
- d. Message, First US Army, AFKA-PA-R, 241930Z Aug 79, subject: RTU and MOBDES Detachments.
- e. First US Army Letter, AFKA-PA-R, 17 September 1979, subject: Reinforcement Training Units and Mobilization Designee Detachments (RCS No. AFKA-PA-18).

2. References 1a and b establish policy and procedures for the organization, administration, and operation of Reinforcement Training Units (RTU) and Mobilization Designee Detachments (MDD). References 1c and d elaborate on problems concerning these units and stress the Major US Army Reserve Command (MUSARC) Commander's responsibility for command and management of these units.

3. This letter is to reiterate requirements contained in above references and to provide additional guidance in concert with First Army's intensified management of RTU and MDD. In order to enhance the effectiveness and management of these units, addressees will ensure that:

- a. Designated RTU and MDD are managed in accordance with references and insure these units are listed correctly on MUSARC rolls.
- b. RTU meet the criteria in paragraphs 2-6, 2-7, 3-28, and other pertinent portions of AR 140-1, as appropriate.
- c. MDD meet the criteria in paragraph 4-5, AR 140-145 and paragraph 2-8, and other pertinent portions of AR 140-1, as appropriate.
- d. Each RTU and MDD has a current mission statement.

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- e. Each MDD has a properly designated proponent agency.
- f. RTU maintain a minimum strength of ten members, except medical, chaplain, JAG, civil defense and military intelligence units which may have five; and MDD maintain minimum strength of five members. Units failing to maintain minimum strength requirements for a period of three consecutive months will be reported to this headquarters, ATTN: AFKA-PA-R, for inactivation not later than 45 days after the expiration of three months period.
- g. Annual training programs are prepared, coordinated and on file in the MUSARC headquarters. In addition, the following selected training requirements contained in references 1a and b are emphasized for special attention and compliance:
 - (1) RTU will maintain the training proficiency standards prescribed for troop program units.
 - (2) RTU may be organized to train in accordance with a program prescribed for TOE or TDA unit or to perform functional type training.
 - (3) RTU annual training program will be reviewed and approved by MUSARC commanders in accordance with subparagraphs (1) and (2) above.
 - (4) RTU will not be organized for the purpose of conducting study groups. However, study group instruction may be conducted as an adjunct to the RTU's primary nonacademic mission. When study groups are conducted, the students will not be members of the RTU, nor be awarded retirement point credit for IDT assembly attendance.
 - (5) MDD annual training programs will be approved by proponent agencies and/or MUSARC as appropriate. Copies of approved programs will be maintained and filed at MUSARC headquarters.
- h. Members of RTU and MDD are included in the MUSARC Physical Fitness and Weight Control Program.
- i. Officer and enlisted evaluation reports are correctly prepared and timely submitted.
- j. Approval of MDD proponent agency is obtained prior to appointment of detachment commander. Requests will be forwarded by MUSARC direct to proponent agency. Upon approval, MUSARC will publish appropriate orders announcing such appointments with distribution of orders to proponent agency and this headquarters, ATTN: AFKA-PA-R.

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k. The best qualified and available officers are appointed as RTU commanders.

l. Justification for continuation of units is submitted to this headquarters, ATTN: AFKA-RM-FS, each year. Request for extension and/or discontinuance will be submitted not later than 60 days prior to orders expiration date. MUSARC Commanders will obtain and consider the comments and recommendations of unit commanders concerned before recommending discontinuance of such units. These comments will be forwarded to this headquarters along with request for discontinuance.

m. DA Forms 1379 (Unit Record of Reserve Training) are reviewed and maintained at MUSARC headquarters for each RTU and MDD assigned.

4. Questions and clarifying guidance concerning the administration and operation of RTU and MDD will be referred to appropriate staff offices, this headquarters, as follows:

a. Personnel/administration matters - Personnel Division, DCSPA, AFKA-PA-R, AUTOVON 923-2737/6883.

b. Training matters - Unit Training Branch, DCSRT, AFKA-RT-UU, AUTOVON 923-7309/7931.

c. Logistics matters - Plans and Operations Division, DCSLOG, AFKA-LG-P, AUTOVON 923-7139/7553.

d. Orders/force structure matters - Force Structure Branch, DCSRM, AFKA-RM-FS, AUTOVON 923-6326/7.

5. This letter supersedes reference 1e above, as amended.

FOR THE COMMANDER:



RUTH L. SIMMONS
Colonel, GS
Deputy Chief of Staff
Personnel and Administration

CF:
Cdr, USARMRs



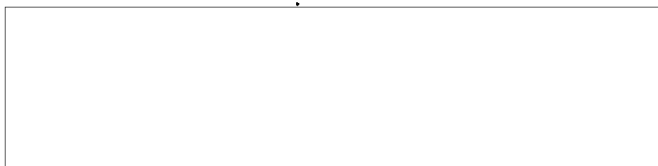
DEPARTMENT OF THE ARMY
HEADQUARTERS, 80TH DIVISION (TNG), US ARMY RESERVE
6700 STRATHMORE ROAD
RICHMOND, VIRGINIA 23237

S: 9 July 1982

22 June 1982

AFKA-GCC-RM

SUBJECT: Justification for Continuance of RTUs/MDO




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1. Reference Msg, CDR USAONE, AFKA-RM-FD, 281300Z Apr 82, Justification for Continuance of RTUs/MDO, Inclosure 1.
2. All MOBDES-RTU units are required, on an annual basis, to justify their continued existence as active MOBDES-RTUs. Reference requires this headquarters to submit justification for extension of permanent orders for all RTU/MOBDES units not later than 19 July 1982. Reference sets forth those matters that must be addressed in such justification.
3. You are hereby directed to prepare, in the format set forth in the inclosure, a justification for the continued existence of your unit not later than 9 July 1982.
4. Failure to submit the requirements in the reference could result in the discontinuance of your unit.
5. POC at this headquarters is Major Cottingham, (804) 275-1401.

FOR THE COMMANDER:

1 Incl
as


LEE F. MCNUTT
MAJ, QM, USAR
Assistant AG

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* 118 2249 UNCLASSIFIED

ROUTINE

* R 05287

PTTUZYUW RUEBJFA2777 11F2142-UUUU--RUCI BGA.

NR UUUUU

Z 2813007 APR 82

M CDRUSAONE FT MEADE MD //AFKA-RM/FD//
 O RUCRFA/CDR77THARCOM FT TOTTEN NY
 RUEBFLA/CDR79THARCOM NAS WILLOW GROVE PA
 RUEOFFR/CDR94THARCOM BEDFORD MA
 EN/CDR97THARCOM FT MEADE MD
 UCIPFA/CDR99THARCOM PITTSBURGH PA
 UCLALA/CDR120THARCOM FT JACKSON SC
 UVPBBA/CDR121STARCOM BIRMINGHAM AL
 UCLRFA/CDR76THDIVING HARTFORD CT
 UCLBGA/CDR80THDIVING RICHMOND VA
 A-FHCSVD

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SUBJECT: JUSTIFICATION FOR CONTINUANCE OF RTU'S/MDD (S 19 JUL 82)

- AP 140-1.
- LTR, AFKA-PA-R, HQ FIRST ARMY, 27 JUL 81, SUBJ: ORGANIZATION, ADMINISTRATION, AND MAINTENANCE OF REINFORCEMENT TRAINING UNITS (RTU) AND MOBILIZATION DESIGNEE DETACHMENTS (MDD).
- REFERENCES ESTABLISH AN ANNUAL REQUIREMENT FOR ARCOM'S TO

AGE 02 RUEBJFA2777 UNCLAS

UBMIT JUSTIFICATION FOR EXTENSION OF PERMANENT ORDERS FOR ALL
 TU/MORDES UNITS. DOCUMENTATION REGARDING JUSTIFICATION IS TO BE
 RECEIVED BY THIS HEADQUARTERS SIXTY 8609 DAYS PRIOR TO THE
 EFFECTIVE DATE SHOWN ON EACH UNIT'S PERMANENT ORDER.

JUSTIFICATIONS FOR EXTENTIONS MUST BE JAW REFERENCE B AND INCLUDE,
 S A MINIMUM: (1) A COMPLETE MISSION STATEMENT; (2) A DETAILED
 ANNUAL TRAINING PLAN; (3) STRENGTH AND PARTICIPATION DATA; AND,
 4) CONCURRENCE OF THE PROPONENT AGENCY.

THE DOCUMENTATION TO SUPPORT THE JUSTIFICATION OF CONTINUANCE
 F THE RTU'S AND MDD UNDER YOUR COMMAND IS OVERDUE. REQUEST YOUR
 HEADQUARTERS FOREWARD THE COMPLETE JUSTIFICATION PACKETS FOR ALL
 TU'S/MDD UNDER YOUR AUSPICES SIMULTANEOUSLY, TO INCLUDE
 RECOMMENDATIONS, WITH REASONS, TO SUPPORT CONTINUANCE OR
 DISCONTINUANCE, TO THIS HEADQUARTERS NLT 19 JUL 82.

POC THIS HEADQUARTERS IS CPT COAKER, AV 923-6327.

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COMD SEC	BOTH DIV (TNG)	CG	DDC	ADC	CS	SGS	CSM	VIV ADV

S. 19 Jul 82

ACTV	ACTION	INIT
COMD		X
GA		X
GE		X
GC		X
GD		X
AG		X
CH		
RY	X	
SL		X

Date: APR 30 1982

* 118 2249 UNCLASSIFIED

ROUTINE

* R 05287